



## **2017 UEC BMX EUROPEAN CUP**

**Dates available for Rounds 1&2 / 3&4 / 5&6 / 7&8 / 9&10**

**03-04-05 March**  
**31 March & 1-2 April**  
**21-23 April**  
**5 - 7 May**  
**19-21 May**  
**2 - 4 June**  
**18-20 August**  
**1 - 3 September**

### **Charge book**

INTRODUCTION :

This document summarizes

- the information needed by European Federations for the organization of the rounds of the 2017 UEC BMX EUROPEAN CUP



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- 3. METHOD OF HOLDING THE RACES – AUTHORISATION TO START**
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## 1. GENERAL

The Union Européenne de Cyclisme (UEC) owns, sanctions and controls the 2017 UEC BMX European Cup.

The UEC Management Board awards the organization of the rounds of the 2017 UEC BMX European Cup.

The UEC BMX Commission has the right to oversee the preparation, organization and running of the races.

The contracting partner of the UEC is the relevant National Cycling Federation, together with the organizer of the race in the country in which it takes place.

The organizer should always be affiliated to a National Cycling Federation recognized by the UCI.

The races must be run in accordance with the rules of the 2017 UEC BMX European Cup which have been issued and are known by the European National Cycling Federations.

These races are also subject to the provisions of the UCI's BMX rule book in its latest version.

### Insurance

The organizer agrees to contract an adequate third part liability insurance. A copy of the insurance contract must be sent to the UEC 15 days before the start of the competition.

The UEC will not, under any circumstances, be liable to any accidents or damage occurred during the official training sessions and the competitions.



## 2. CALENDAR

Dates available for Rounds 1&2 / 3&4 / 5&6 / 7&8 / 9&10

- 03-04-05 March
- 31 March & 1-2 April
- 21-23 April
- 5 - 7 May
- 19-21 May
- 2 - 4 June
- 18-20 August
- 1 - 3 September

In order to prepare the events, the UEC Events Coordinators for the above races will be:

- **Mrs Jolanda POLKAMP (NED):** [jolandapolkamp@gmail.com](mailto:jolandapolkamp@gmail.com)
- **Mr Artis OZOLS (LAT) :** [bmx@lrf.lv](mailto:bmx@lrf.lv)
- **Mr René NICOLAS (FRA):** [bmx.europe@orange.fr](mailto:bmx.europe@orange.fr)

The organizers should direct their request if any to the UEC BMX Commission.



### **3. METHOD OF HOLDING THE RACES – AUTHORISATION TO START**

The 2017 UEC BMX European Cup is a series of 5 international events (10 rounds):

- 10 rounds races with C1 ranking  
(with 2 qualifying rounds to be held in each case as a combined event over a single week end, starting on Friday);

This represents 10 international races with C1 (or new UCI class to be confirmed) ranking and all races will count for the overall standing for championship riders.

#### **C1 Races**

The rounds of the 2017 UEC BMX European Cup (C1 races) are open to all riders from any country in championship and challenge classes,

All riders (Challenge and Championship) participating in races organized by UEC must hold a national license issued by an UCI affiliated Federation.

There is no limit in the number of riders a country can register.

Nevertheless, in the case of a class having more than 128 riders 2 motos will be held for that particular class only. All other classes will have 3 motos.



## 4. RIDERS CATEGORIES

### UEC BMX EUROPEAN CUP

#### Championship classes :

- Men Elite                      Male riders    19 years and older
- Women Elite                 Female riders    19 years and older
- Men Junior                    Male Riders    17 and 18 years old
- Women Junior                Female riders    17 and 18 years old

#### Challenge classes :

- **Boys:**                      **7, 8, 9, 10, 11/12, 13/14, 15/16**  
**(minimum age 7 years old) – combined classes if less than 5 riders**
- **Girls:**                      **7, 8, 9, 10, 11/12, 13/14, 15/16**  
**(minimum age 7 years old) – combined classes if less than 5 riders**
- Men:                          17/24, Men 25+
- Women                        17+
- Cruisers:                    17/29, 30/39, 40/44, 45+
- Cruiser Women:            17 + (1 combined classes)



## 5. Chef d'Equipe

An organiser must provide a pass to each Head of country delegation called Chef d'Equipe and their assistants. These ID cards / passes should have different colours according to the authorized areas.

The organiser must provide a pass to Chef d'Equipe with a specific colour, therefore they are easily identifiable. This pass must allow the Chef d'Equipe

- ✓ Free entrance to the event
- ✓ Access to finish line
- ✓ Access to the Staging area(s)
- ✓ Access to the track
- ✓ Access to the Team Manager's area
- ✓ Access to the Team Manager's meeting

Each country has the right to a certain number of assistants. The assistants must be given another colour of pass than the Chef d'Equipe.

The assistant Chef d'Equipe is allowed to go into the following areas:

- ✓ Free entrance to the event
- ✓ Access to the Staging area(s)

The number of assistants is based on the number of attending riders:

Riders	Chef d'Equipe	Assistant	Crew
1 - 2	1	0	0
3 - 5	1	1	0
6 - 10	1	2	2
11 - 50	1	2	4
51 - 100	1	3	4
101 - 200	1	4	4
201 +	1	5	4
Host country	1	5	4

Each head of National Delegation will receive crew passes that he will be able to distribute to : mechanic, physics, national coach or any other person of their delegation



## 6. 2017 UEC BMX EUROPEAN CUP TEAM RANKING

All teams have to register through UEC prior to the first event of the season in order to take part to the 2017 UEC BMX European Cup Teams Ranking.

Those teams will receive from the UEC one specific UEC pass for the whole 2016 (responsibility of UEC).

The UEC pass allows the team manager:

- ✓ Free entrance to the event;
- ✓ Access to the Staging area(s);
- ✓ Access to the Team Manager's area;
- ✓ Access to the Team Manager's meeting.

Team assistants:

Each registered team can have 1 team assistant. The assistant will receive an entrance bracelets for an event (responsibility of organizer).

The entrance bracelets of Team assistants allows them:

- ✓ Free entrance to the event

The Organizer has to provide to UEC registered teams:

- ✓ Spaces for team tents, as close as possible to the track, of 6 x 3 m for each team registered for that specific race, at the cost of a maximum of € 150,00. The organizer will receive a list of the UEC after registration is closed of the teams who are registered for the race and will need a team space;
- ✓ promote the name of the Team during races as listed on the moto sheets.

The Organiser can provide to non-UEC registered teams:

- Spaces for team tents, of 6 x 3 m for each team, at the cost of a minimum of € 150,00.





## 7. BMX TRACK AND SURROUNDING FACILITIES DURING THE EVENT

The BMX track must be of an international standard and must comply with the provisions of the UCI BMX rule book. Each track has to be controlled by the UEC BMX Commission when necessary.

### **Registration control area:**

This place does not need to be on the track itself but should be very close and have sufficient space to welcome the head of delegations and eventually let them distribute their packages to the riders.

### **Starting area :**

Particular attention must be paid to the operation and reliability of the 50 cm high starting gate. It is necessary to ensure that in the event of a power failure, the starting gate will fall flat and will not remain in an upright position. It is mandatory to have an alternative electricity supply in case of power failure so that the races can continue.

The starting area must be covered by an arch according to UEC specifications.

The starting gate and space must not be slippery at any case and weather. Full cover of this area is mandatory.

The use of the full UCI specification system with voice box and random gate for all races is mandatory. There is no obligation of use of one brand or another, the system just needs to comply with UCI specifications.

Two staging areas are required. The staging area close to the track must be covered and must allow the riders rapid access to toilets.

### **Finish line**

The finish line must be covered by photo finish system and by an arch according to UEC specifications.

A race office, located immediately adjacent to the finish line with a clear view on the finish line, must be available for the UEC Technical delegate and the other officials in charge of the administration of the race. The availability of a **high speed internet** connection is mandatory as well as heating during winter time and air conditioning during summer time. This office must have sufficient power points and be connected to an alternative electricity supply so that it is capable of remaining in operation even in the event of a power failure.



The organizer must provide:

- ✓ the race office (preferably in a separate room) with at least 2 photocopiers having a minimum capacity of 24 copies per minute, as well as the staff to operate it;
- ✓ a UEC office close to the finish line with 1 table, 4 chairs, internet access and electricity;
- ✓ a meeting room / tent for Commissaires / working staff must be available;
- ✓ a separate and, as much as possible, covered sitting area must be provided close to the finish line for the national team managers or their assistants. It must not permit access by unauthorized persons.

The organizer must provide a podium for the award ceremonies with adequate back drop in accordance with the UEC specifications.

### **General**

The whole BMX track must be secured in such a way that no unauthorized person is able to gain access. Security must be maintained by specifically appointed personnel.

A rider's area supervised by control personnel must be made available for the riders, assistants, national team managers and public. This area is intended for secure storage of the equipment needed in the competition.

It is mandatory for a doctor to be present at trackside during the training sessions and competition and he must be backed up by an adequate paramedical service with care and treatment facilities. Transport to the nearest hospital must also be provided free of charge by the organizer to the injured riders. The UEC Administration must be notified of the name of the said hospital and given instructions on how to get there.

A camping area must be provided for riders, assistants and national officials. Approximately 300 to 350 places must be available for tents, caravans and camper vans with if conditions allow adequate water supplies, showers, toilets and where possible electricity connections for the caravans and camper vans. The area must be so secured that visitors and spectators cannot get access there.

The price charged for the use of the camping facilities must be fair and reasonable for the riders, assistants and national officials and must take into account the services which are offered.

The organizer must organize a car parking dedicated for officials / media / public.

The organizer must provide sufficient clean sanitary facilities for the public



## 8. UEC REGISTRATION FEE

1. By the awarding of the UEC BMX European Cup the organizer will acquire all the rights, namely :

- ✓ marketing
- ✓ broadcasting and media rights in the widest sense of the term (including without limitation radio, television, the internet, live streaming, telephone wireless and any all existing future multimedia rights in and to the European Cup)
- ✓ merchandising
- ✓ catering
- ✓ licensing

The Organizer shall therefore be entitled to retain for its own benefit all income derived from the following sources:

- ✓ revenue from sponsorship rights
- ✓ revenue from promotion and merchandising
- ✓ revenue from the sales of tickets to the Championships
- ✓ revenue from the sales of the official programme of the event
- ✓ revenue from the catering during the Championships
- ✓ revenue from VIP packages
- ✓ revenue from the sales of worldwide broadcasting rights

2. In exchange for these rights, the organizer:

- ✓ will have to pay to the UEC the total sum of **€ 9'800,00** (Nine Thousand eight hundred Euro/00) as following:

€ 8'000,00	UEC licence
€ 1'800,00	as participation to the prize money for overall standing of the 2017 UEC BMX European Cup) to be settled by the organizer at signature of contract.

These amounts will have to be paid by as following:

€ 2'000,00 at the signature of the contract;  
€ 7'800,00 by the 15<sup>th</sup> of March 2017.



- ✓ will have to present to the UEC, for approval, the official logo of the event by the end of February 2017;
- ✓ will present at least 5 logo of the UEC official partner on the podium back drop and the back drop of the flash interview zone;
- ✓ will have to ensure to display:
  - 4 banners (10 meters) of the UEC Official partner on the outside fence of the starting area;
  - 2 banners (5 meters) of the UEC logo on the outside fence of the first turn;
  - 2 banners (5 meters) of the UEC Official partner on the outside fence of the first turn;
  - 8 banners (20 meters) of the UEC logo on the outside fence of the track.

The banners will be provided by the UEC one month before the start of the event.

- ✓ will use the UEC logo for all the publications and material produced;
- ✓ for all the publications, podium back drop and flash interview back drop the UEC logo should be used as well as all graphic supports of the UEC's new visual identity (download: [www.uec.ch/organiser/00\\_UEC\\_visual.zip](http://www.uec.ch/organiser/00_UEC_visual.zip)).

UEC will take care of :

- fee registration of the race in the UCI calendar;
- race administration;
- photo finish and public screen (motos and names of the riders);
- UEC webmaster;

This fee will be invoiced and forwarded by the UEC.



## **9. RIDERS REGISTRATION, REGISTRATION FEES, LATE ENTRIES**

The registration fees have to be paid by National Cycling Federation by bank transfer or by the National Team Manager on site at registration control.

The registration fees are the following :

<b>Challenge classes :</b>	<b>€ 29,00 per entry</b>
<b>Junior Classes :</b>	<b>€ 37,00 per entry</b>
<b>Elite Classes :</b>	<b>€ 59,00 per entry</b>

A fee of **€ 7,00** per entry has to be paid by the organizers to the UEC office.

**A deposit of € 5'000,00 has to be paid by the organizer at the signature of the contract.**

The UEC office will establish an invoice according to the UEC Chief Administrators report, and will ask for the balance onto the deposit just after the race

The registration fees for all riders have to be paid in full to the National Cycling Federation (or organizer) which organize the event.

No late registration



## 10. INVITATION AND INFORMATION

Invitations to the rounds of the UEC BMX European Cup as well as to the Continental Championships shall be sent at least 2 months before the event to the UEC Chief Administrator, René NICOLAS ([bmx.europe@orange.fr](mailto:bmx.europe@orange.fr)) by the organizer.

In addition the race organizer is required to provide the following information :

- Address of the BMX track;
- Details how to get there;
- Organizer's local contact persons;
- Camping facilities including details of cost and where applicable a camping registration form;
- List of local and regional hotels and B&B with prices;
- All the additional information and invitations sent out by the race organizer to the UEC technical delegate shall be in the English language.

The UEC Chief Administrator will send out all information as well as the registration form to all Federations.

The invitation will be also included on the UEC Website.

The UEC deadline for registration will not be included in the invitation, these dates as stated in paragraph 12 will be sent to the Federations separately by the UEC Chief Administrator.



## 11. TIME SCHEDULE

No detailed time schedule should be forwarded to the federations prior to the event.

The time schedule will be established by the UEC Chief Administrator according to the number of entries and will be forwarded in due time to the organizer of the race for the registration control, and will be at the same time posted on the UEC website.

### **UEC BMX EUROPEAN CUP**

Hereafter detail of the different activities per day

#### **Friday afternoon :**

- Registration control by country / National Chef d'Equipe only from 11:00 to 16:00
- Chefs d'Equipes meeting at 16:00
- Gate practice not earlier than 13:00:
  - 20" Challenge (boys & girls 13 & older)
  - 20" Challenge (boys & girls 8 &- to 11/12)
  - All 24" Challenge
- Gate practice not earlier than 16:30
  - Women Junior and Elite
  - Men Junior
  - Men Elite
- Championship Class Round 1 start not earlier than 19:00
- 3 heats of Championship classes followed by all finals
- Prize award for Championship classes immediately after the finals



**Saturday** : as from 8.00 a.m.

- Warm up / Gate Bloc 1
- 3 heats Bloc 1
- Warm up / Gate Bloc 2
- 3 heats Bloc 2
- Finals Bloc 1 & 2
- Award ceremonies of Challenge Classes
- Warm up for Championship classes
- Championship Class Round 2
- 3 heats of Championship classes followed by finals
- Award ceremonies for Championship classes immediately after the finals

**Sunday** : as from 8.00 a.m.

- Warm up / Gate Bloc 1
- 3 heats Bloc 1
- Warm up / Gate Bloc 2
- 3 heats Bloc 2
- Finals Bloc 1 & 2
- Award ceremonies for Challenge Classes





## **12. EVENT COORDINATOR, RACE COMMISSAIRES, OFFICIALS AND OTHER PERSONNEL**

The UCI / UEC shall appoint the following Commissaires and officials :

- The UEC Technical Delegate for all the events:
  - Mrs Jolanda POLKAMP : [jolandapolkamp@gmail.com](mailto:jolandapolkamp@gmail.com)
- The PCP (appointed by UCI)
- An assistant to the PCP has to be appointed by the National Federation for all rounds;
- The Chief Administrator (UEC) who will handle the race and provide time keeping and system to make the results (after receipt of all registrations and preparation of the moto sheets).

The organizer of each race will have to provide and cover the costs of the accommodation (hotel room incl. breakfast) for the hereafter officials:

- 1 room: UEC Technical Delegate
- 1 room: PCP
- 1 room: Chief Administrator
- 1 room: Assistant PCP
- 3 twin rooms: Live Streaming staff

The national cycling federation organizing the event is required to provide all the Commissaires as per UCI rule book.

Regarding the National Commissaires and the Assistant PCP an agreement has to be found with the National Federation.

One car with driver should be ready to shuttle UEC / UCI officials between airport, or railway station, hotel and track during the whole event.

The organizer must provide the officials as stipulated in the UCI BMX Rule book for the running of races and training sessions. The same applies to other personnel required during the event for safety or for care of the BMX track.

All officials involved in the running of the races must be able to prove that they have received specific national or international training in the running and management of BMX races. These officials must be able to communicate in English language.

A list of the names of all officials appointed by the organizer must be sent to the Technical Delegate by email at least seven days prior to the start of registration control as per enclosed form.



### **13. STAFF IDENTIFICATION AND CATERING**

All personnel directly or indirectly concerned with the race must be provided with special ID cards.

The organizer must provide ID cards / passes to:

- UEC appointed officials (see § 12)
- UEC members of the BMX Commission
- Other UEC officials
- Staff

The organizer must be able to provide sufficient personnel of its own for catering services or must contract these services out to a catering company, so as to ensure that food and drinks are available without long waiting times. A special line / area should be dedicated for the working staff so that they are not mixed with the public.

<b>14. PRIZE MONEY AND MEDALS</b>
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**UEC BMX EUROPEAN CUP (C1):**

The organizer shall bear the cost of the cash prizes for the four championship classes (Men and Women Elite, Men and Women Junior) which amount to € 19'900,00 (2 rounds) as per breakdown hereafter.

Prize money per round	MEN ELITE	WOMEN ELITE	MEN JUNIOR	WOMEN JUNIOR
PLACE	€ / round	€ / round	€ / round	€ / round
1	€ 1'600,00	€ 1'600,00	€ 400,00	€ 400,00
2	€ 800,00	€ 800,00	€ 200,00	€ 200,00
3	€ 400,00	€ 400,00	€ 150,00	€ 150,00
4	€ 350,00	€ 350,00	€ 130,00	€ 130,00
5	€ 300,00	€ 300,00	€ 90,00	€ 90,00
6	€ 250,00	€ 250,00	€ 60,00	€ 60,00
7	€ 200,00	€ 200,00	€ 40,00	€ 40,00
8	€ 150,00	€ 150,00	€ 20,00	€ 20,00
<b>TOTAL</b>	<b>€ 4'050,00</b>	<b>€ 4'050,00</b>	<b>€ 1'090,00</b>	<b>€ 1'090,00</b>

Total per round € 10'280,00

The prize money must be paid to the riders immediately after the award ceremony.

The organizer will bear the cost of the trophies for the first eight riders of all classes of the International BMX race for challenge classes (2 races in the week end)

Only the riders placed 1 to 3 have to go to the podium. Riders placed 4 to 8 receive the trophy on the finish line.



The prize money for the overall standing of the 2017 UEC BMX European Cup will be paid to the riders by the UEC in accordance with the Competition rules as per enclosed breakdown:

	<b>ELITE MEN</b>	<b>ELITE WOMEN</b>	<b>JUNIOR MEN</b>	<b>JUNIOR WOMEN</b>
<b>PLACE</b>	<b>OVERALL</b>	<b>OVERALL</b>	<b>OVERALL</b>	<b>OVERALL</b>
1	€ 2.000,00	€ 1.000,00	€ 750,00	€ 500,00
2	€ 1.500,00	€ 700,00	€ 500,00	€ 300,00
3	€ 1.000,00	€ 300,00	€ 250,00	€ 200,00
<b>Total</b>	<b>€ 4.500,00</b>	<b>€ 2.000,00</b>	<b>€ 1.500,00</b>	<b>€ 1.000,00</b>

The UEC will proceed to the payment by the end of October 2017 through the riders' National Cycling Federation.

The award ceremonies will be organized after the last event of the Series.

The organizer will have to provide a podium back drop for the prize ceremony according to the specifications provided by UEC and the contract.



## 15. PRESS AND MEDIA

Press passes for the event may be granted only to accredited journalists in possession of an ID card issued by the national press association.

The organizer must designate a press officer.

The organizer must provide an official photograph who will provide to the UEC all images useful for their publication on the UEC website ([www.uec.ch](http://www.uec.ch))

It mandatory to provide press BIB's for the journalists on the track. The UEC will provide them and have someone responsible for their distribution.

The number of journalists on the track at the same time has to be agreed by the PCP depending on the track space/size.

Time for press conferences, flash interviews etc. must be agreed with the UEC BMX Commission

For all publications the UEC logo as well as the UEC main sponsor logo should be used in accordance with UEC graphic charter.



## 16. MISCELLANEOUS

The organizer must install a suitable public address system for official announcements and race comments.

The organizer must provide means of communications (walkie talkie) to the working staff, using different channels for track and else.

It is strongly recommended that the commentators can make their comments both in the organizing country language and fluent English language.

The organizer must provide a large enough spectator area along the trackside. It is recommended to erect grandstands. See UCI track requirements.

The organizer is recommended to arrange a VIP area.

The organizer may at his discretion charge an admission fee for visitors to the event. However, competing riders, all officials holding a pass are entitled to free entry and are exempt from admission fees. It is necessary to ensure that competitors are at all times able to have access to their national team managers by the shortest route possible.

### Anti-doping controls

The Organiser have to be ready in case of any anti-doping controls organized by the CADF or local anti-doping agency during the event (anti-doping rooms in accordance with the UCI rules).

The Organiser together with its National Federation will make agreements with a WADA accredited laboratory that will carry out the analysis at the end of the event. Moreover, in accordance with the UCI rules, the Organiser will purchase all the necessary material (Bereg Kits) with which the anti-doping controls will be carried out and supply the necessary staff, including a doctor, a nurse and the prescribed DCO for the duration of the event. All costs will be cover by the Organizer or local anti-doping agency.



Lausanne, \_\_\_\_\_

**Union Européenne de Cyclisme**

Enrico Della Casa  
General Secretary

Read and approved :

Organiser or National Federation: \_\_\_\_\_

Signature: \_\_\_\_\_

Place and date : \_\_\_\_\_